

Using EndNote Online (EndNote Web, EndNote Basic)

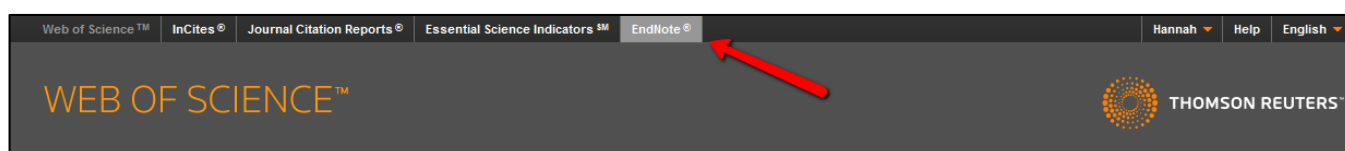
EndNote Online is a bibliographic management system that helps you keep track of citations/references and output them in a variety of styles. This makes your life a lot easier when you're writing a research paper!

Some advantages:

- Free as long as you are affiliated with UF.
- You can access your references at any time from anywhere with Internet access.
- You can email citations to others and share files with other people who have an account.
- If you have a desktop version of EndNote, you can sync references between both.
- Capacity of up to 50,000 references, 2GB of file storage

Starting out:

While on campus, go to www.endnote.com and "log-in" to create a new account. You can also get to EndNote Online from within Web of Science (both tools are owned by the same company):



Collect References

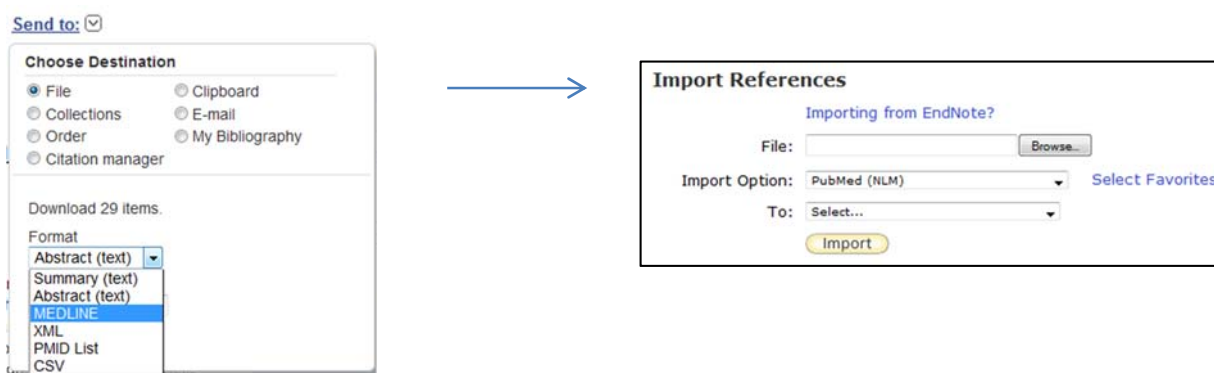
1. Export from Databases

- Perform a search in one of the EBSCO databases or Web of Science
- Select and save citations
- From within these databases there is a link to save to EndNote Web. If EndNote is not mentioned, look for a link to Export, Bibliography Manager, or Citation Manager.



2. PubMed: Direct Export OR Import from a File

- Select articles and SEND TO (upper right of page) "Citation manager"
- **OR** SEND TO "File" (in MEDLINE format) and import the file in EndNote Online (PubMed Import Option)

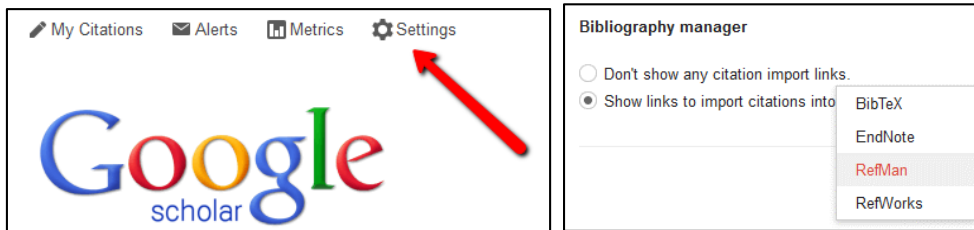


3. Online Search from within EndNote Online (Collect > Online Search)
4. Manually (Collect > New Reference)

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5. Export from Google Scholar

- Settings > Bibliography manager > Show links to import citations into > Choose **RefMan**
- Select "Import into RefMan" from Results > in EndNote Online, Import File (RIS Import Option)



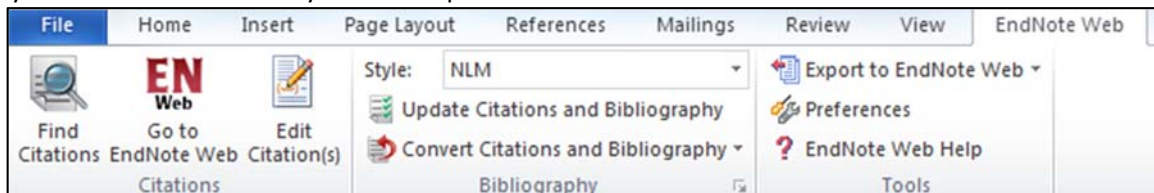
Organize References

- Create groups for sets of references.
- Groups can be shared with other EndNote Online users.
- Shared groups can be designated "read-only" (others can see your references, but not edit them) or "read-write" (others can see your references, add others, and delete some).

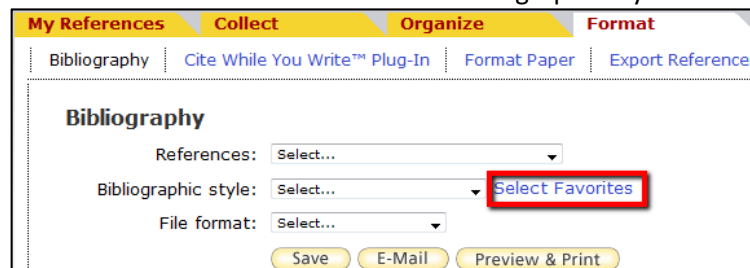
My Groups†	Number of References	Share		
Data curation	5	<input type="checkbox"/>	Manage Sharing	Rename Delete
facebook paper	34	<input checked="" type="checkbox"/>	Manage Sharing	Rename Delete
low HDL	33	<input type="checkbox"/>	Manage Sharing	Rename Delete

Format References

- Create a bibliography in a variety of citation styles.
- Cite While You Write Plug: find this under Format or Options > Download Installers
- Use the EndNote Web Plug-in to insert references and format citations and bibliographies automatically while you write your papers in Microsoft Word. If you already have the plug-in from EndNote desktop, you can switch between your desktop and web libraries.



- Set your Favorites in EndNote Online to determine which bibliographic styles are available in Word:



EndNote Help		
Your UF HSC Librarian	Hannah Norton, nortonh@ufl.edu 352-273-8412	
Support @ Endnote	Technical Support http://www.endnote.com/support/	Training http://www.endnote.com/training/